

ClassIn User Manual

——Hotkeys

Windows **"Ctrl"** = Mac OS **"Command"**

Windows **"Alt"** = Mac OS **"Option"**

Windows **"Page up/Down"** = Mac OS **"Fn + Up/Down"**

Windows **"Home/End"** = Mac OS **"Fn + Left/Right"**

General

Ctrl + A: Select All

Ctrl + C: Copy

Ctrl + V: Paste

Ctrl + D: Delete

The toolbar in the classroom

Ctrl + G: Click

Ctrl + M: Select & Move

Ctrl + P: Paint Brush

Ctrl + T: Text Box

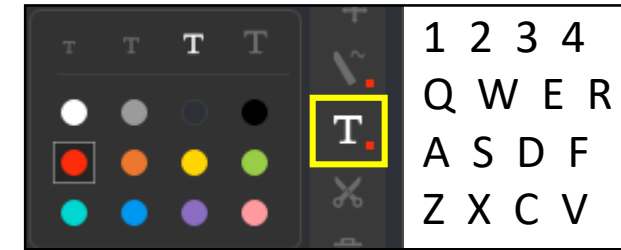
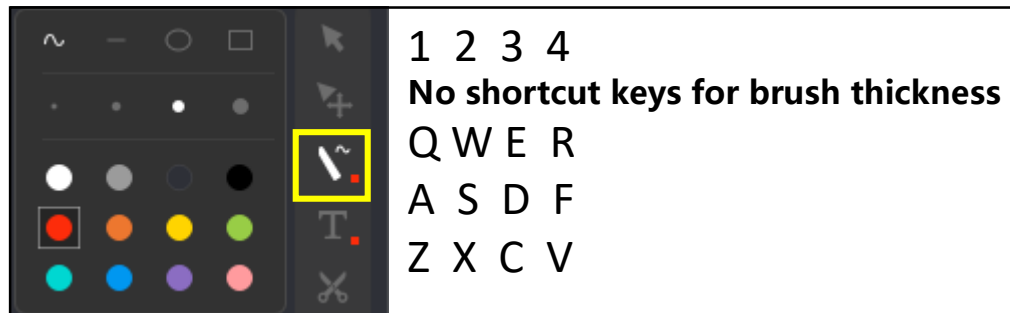
Ctrl + Alt + X: Screenshot

Ctrl + D/Del: Delete

Ctrl + L: Laser Pointer

Paint Brush & Text Box

When using these two tools, press and hold the "Alt" key + the corresponding number or letter to call up the corresponding graphic or font size and color.



Curve: Hold down the "shift" key to draw a straight line, hold down the Alt key to draw a perfect circle;

Line: Hold down the shift key to become a 45-degree polyline ;

Ellipse: Hold down the shift key to change to a perfect circle ;

Rectangle: Hold down the shift key to change to a square .

Shortcut keys only supported by the big blackboard (not supported by courseware and small blackboard)

Ctrl + Z: Undo the last operation

Ctrl + Y: Redo the last operation

Ctrl + N: Empty the blackboard (Include pictures)

Ctrl + O: Load boardfile

Ctrl + S: Save the large blackboard handwriting and compress the picture according to the actual display size (the picture definition will be affected after saving)

Ctrl + Shift + S: Save the big blackboard handwriting and the picture is saved in the original size

Ctrl + Shift + E: Save the big blackboard handwriting and compress the picture by 1.5 times the actual display size

Ctrl+Shift+O: Reach the middle page of the blackboard (Page26)

Page Up: Turn up a page on the big blackboard

Page Down: Turn down a page on the big blackboard

Home: Turn to the homepage

End: Turn to the last page of the big blackboard

Left/Right/Up/Down : Move pictures or text up down, left, and right

Shortcut keys only supported in the blackboard editor / preparation room (not supported in the classroom)

Ctrl + Shift + PageUp: Increase the selected content by one layer

Ctrl + Shift + PageDown: Lower the selected content by one layer

Ctrl + Shift + Home: Put the selected content on the top layer

Ctrl + Shift + End: Put the selected content on the bottom layer

* Hold down "Ctrl" + left mouse button and click on the content on the blackboard. You can also set the layer in the upper right corner of the selected content.

Operation shortcuts for camera

Hold down "Ctrl" + left mouse button to click and drag the camera , and it will be moved to the blackboard with its original size.

Hold down "Shift" + left mouse button and click and drag the camera . When the camera is moved to the left, right, and bottom edges of the classroom, the size can be adjusted.

*** Click and drag the camera with the mouse, as long as the camera area touches the lower left or right corner of the classroom, the size can also be adjusted**

Open PPT/Audio or Video courseware

Space key: Equal to “play”

Open PDF/Word

Space key : Turn a page

Others Shortcut keys

Alt + F4 : Exit classroom

System shortcut volume adjustment and mute button : Support the overall adjustment of the classroom volume

THANKS

